

CORPORATE – LEGAL

INTERNATIONAL LAW FIRM

Washington, D.C.



The Challenge

This International Law firm headquartered in Washington, D.C., had an expiring lease and was in a dated building. The decision was made to relocate to a newer building, closer to the K St, NW Corridor. The challenge now was to utilize the space efficiently and cost effectively.

The Process and Solution

It was a good opportunity to review workflow and create a new workspace to meet the current and future needs of the firm. The top priority was to have secure high-density storage that used minimal space and a service center that supported an ever changing productivity requirement.

High Density Storage

With a design layout employing the use of small hallway niches, NOS, Inc. was able to provide high-density bi-file filing systems. The systems were able to incorporate both standard locking lateral file cabinets, and open style library shelving. This application allowed maximum storage capabilities in a minimum amount of real estate. Additionally, NOS, Inc. used the modularity of their shelving packages to fit storage shelving into smaller odd shaped rooms, usually with columns interrupting the layouts. This solution gave the firm ample storage capacity in a small footprint.

Office Services

The Office Services Group maintains a central business hub for the mail/print/copy operations of the firm. Located on the concourse level, NOS, Inc. was tasked with providing a modular, scalable, heavy duty product line to meet the needs of each group's function. A modular casework solution was selected so that the center can change as the firm's needs change. NOS, Inc. was able to design the space with overhead and base cabinet storage, workstation desking areas, mail/form sorter units, parcel supply storage slots, and counter areas for equipment placement. All units were equipped with easily adjustable (or removable) shelves. Some units were made with open areas below for cart storage, while the countertop portion was utilized for mail sorting. The modular design accommodated differing counter heights to suit each function with 30", 36" and 42" high units.

PRODUCT /SERVICES PROVIDED

- ON SITE SURVEY
- HIGH DENSITY
- BI-FILE STORAGE
- MODULAR CASEWORK
- SPACE PLANNING
- INSTALLATION



Bi-File Storage for Niche Areas



Package Handling in Mail Center



www.nosinc.com 800-840-6264